

Tender schedule issued to:

D.D.No. for Rs.10,000/- and date

*D.D.No. towards cost of tender schedule &
G.S.T. of 12% (Rs.1000.00 + 1200.00)*



TENDER SCHEDULE FOR RUNNING CANTEEN
AT
DR.B.R. AMBERKAR UNIVERSITY, SRIKAKULAM
AT ETCHERLA CAMPUS

DR.B.R.AMBEDKAR UNIVERSITY, SRIKAKULAM ETCHERLA; 532410

OCTOBER, 2025



DR. B.R.AMBEDKAR UNIVERSITY, SRIKAKULAM
ETCHERLA: 532 410

Lr.No.BRAU/Canteen/2025

Date: 13 .10 .2025

Sub:- Running of Canteen in Dr.B.R.Ambedkar University, Srikakulam,
Etcherla Campus – Regarding.

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GENERAL CONDITIONS

13. SEALED TENDERS under schedule contract system will be received
By the Registrar, Dr.B.R.Ambedkar University up to 3.00 p.m. on
25 Oct 2025-----for running the Canteen and the Tenders will be opened
On the same day at 4.00 p.m.
- 14.Sealed covers containing tenders should be addressed to the Registrar,
Dr.B.R.Ambedkar University, Srikakulam and super scribed as "TENDER
FOR RUNNING THE CANTEEN AT DR.B.R. AMBEDKAR UNIVERSITY AT
ETCHERLA CAMPUS" for which he/she is intended to apply.
- 15.Dr.B.R.Ambedkar University reserves the right of rejecting all or any of the
Tenders without assigning any reason.
- 16.The requisition for tender schedule should be accompanied by a Bank
Draft drawn in favour of the "REGISTRAR, DR.B.R.AMBEDKAR UNIVERSITY,
SRIKAKULAM" payable at Andhra Bank, Etcherla for the amount
prescribed in the Tender Notice towards cost of the Tender Schedule &
E.M.D. The E.M.D amount is Refundable to the tenderer, if the tender is
not accepted.
- 17.The successful tenderer should submit a Bank Draft for a further sum of
Rs.10,000/-Towards security deposit.
- 18.The Contractor shall immediately execute an AGREEMENT in the
prescribed form at his/her cost, for the due fulfilment of the contract. A
sample Agreement Form will be supplied to the successful tenderer in
due course along with the orders.

19. Failure to comply with the above conditions will entail forfeiture of the E.M.D
20. Cost of each tender schedule (Rs.1000.00+12% GST) as per the Tender Notice Dt.----- and the prescribed E.M.D. amount by way of D.Ds should accompanied with the Requisition.
21. The contractor should not sub-let the premises to others.
22. The Contractor should thoroughly acquaint themselves with all the conditions. Each tender should contain rates written in figures as well as in words.
23. The University will not be liable to pay any interest, on either on E.M.D. or on S.D. amount due to the contractor under this contract.
24. If any contractor is asked to pay any Additional Security Deposit (ASD) due to any reason, he should pay the same.

I Accept to the above Conditions

SIGNATURE OF THE CONTRACTOR

Name and Address with Cell Phone Number:

UNIVERSITY CANTEEN

Rates to be suggested by Canteen Advisory Committee for the year 2025

Sl. No.	Name of the Item	Quantity	Approved rates by committee during 2025 Rs.	Lowest Rates Quoted by Lease 2025 Rs.
Tiffin Section				
01.	Coffee	120 M.L.	10.00	
02.	Tea	120 M.L.	07.00	
03.	Milk	120 M.L.	10.00	
04.	Horlicks	120 M.L.	15.00	
05.	Idly Plate (4 Nos.)	70 Grams. Each	15.00	
06.	Plain Dosa	120 Grams.	20.00	
07.	Onion Dosa	150 Grams.	25.00	
08.	Masala Dosa	150 Grams.	30.00	
09.	Poori with Potato curry 02 No's	150 Grams.	20.00	
10.	Voda 03 No's	150 Grams	20.00	
Meals Section				
01.	Plate Meals (Samba Masori/ Sona Masori	Plate Meals	50.00	
02.	Full Meals (Samba Masori/ Sona Masori	Full Meals	70.00	
03.	Curd Rice with Pickle		40.00	
04.	Veg fried Rice(Basmati)		70.00	
05.	Egg Fried Rice('')		100.00	
06.	Egg Curry	Single Egg	15.00	
07.	Egg Curry	Double Egg	25.00	
08.	Fish Curry	02 No's	40.00	
09.	Chicken	4 Pieces	60.00	
10.	Omlet plain (one Egg)	100 Grams.	12.00	
11.	Omlet with onions (one Egg)	100 Grams	15.00	
12.	Omlet(two Eggs)	200 Grams.	25.00	
Snack section				
01.	Pakoda Onion	100 Grams	15.00	
02.	Samosa(onion) @ 01 No.	150 Grams.	5.00	
03.	Samosa Potato@ 03 No's	150 Grams	20.00	
04.	Bajji 03 No's	150 Grams	20.00	
05.	Veg Puff	01 No.	20.00	
06.	Egg Puff	01.No.	25.00	
06.	Veg. Noodles	100 Grams.	25.00	
07.	Egg Noodles Single Egg	100 Grams	35.00	
08.	Egg. Noodles Double Egg	100 Grams.	45.00	
09.	Chicken Noodles	100 Grams.	80.00	



Dr.B.R.AMBEDKAR UNIVERSITY, SRIKAKULAM

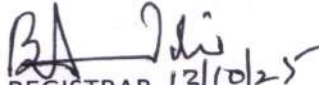
ETCHERLA-532410 (AP)

TERMS AND CONDITIONS FOR RUNNING THE CANTEEN

02. The financial bid must contain the various unit rates for the items listed in the Tender Document for supply.
- d) The price bid should contain charges of the items for sale and supply only, there would not be any service charges. Only vegetarian dishes and non vegetarian preparations Viz., Egg, fish and Chicken are permitted. There should not be any mix up of Kitchenware in the preparation of Chicken, egg and the Vegetarian items.
- e) Nominal Services Charges could only be included for outside catering to the meetings conducted in different offices in the campus and for the guests staying in the University guest house.
- f) The rates of items should be 20% less than the prevailing local rates as infrastructure facilities are provided some at concessional tariffs and some at free of cost, by the University Authorities.
- 24) The contractor should pay an amount of **Rs. 6,500.00-** Towards rent for the building per month.(As per the Rent fixation of University Canteen vide G.O.M.S. No.37 ,dated 07.03.2016 of finance (FMU-TR&B) Department , Government of Andhrapradesh).
- 25) University Canteen carpet area 1160 Square feet.
- 26) The contract should pay an amount of **Rs. 10,000/-** (Rupees ten thousand only) Towards earnest money deposit with GST 12% i.e., **Rs.1200.00**along with his application for tender and the same will be refunded, if the tender is not approved/ agreement is cancelled.
- 27) The Contract for running the canteen in the University would be given for private management for a **period of Eleven months** with conditions as stipulated by the University.-
- 28) The Contractor shall at all items, during the continuance of this contract, be responsible for the due fulfilment and observance of all conditions mentioned in this document, and in case of any infringement of , of neglect of failure, on the part of the Contractor or any other person employed by him/her or any disinterest in the business or fulfilment of, any of the conditions by the Contractor or his her men, are observed, the Contractor shall be held responsible for damages and his/her deposit will be forfeited.
- 29) The University at any time **shall have the right to terminate the contract without assigning any reason, giving two months notice** and similarly the Contractor should give two months notice in writing if he/ she desire to close the canteen.
- 30) The Contractor should run the canteen from 7.00 AM 10.00 PM, for the supply of Tea, Tiffin, and Meals.
- 31) The Contractor should run the canteen and supply **vegetarian dishes and Non Vegetarian dishes Viz. Egg ,fish and Chicken only based preparations**. The contractor should take prior approval of the University authorities for the supply of items other than the items in the contract.
- 32) **The Electricity and water charges will have to be paid by the contractor**, for the electricity consumed as per the bill every month, at the rates prevailing. Normal lighting and fans will be provided by the University and if any additional fans and lights are required, those should be provided by the contractor at his/her cost after obtaining permission from the competent University authority.

- 33) The Contractor has to make his/her own arrangements for equipping the canteen inclusive of additional furniture.
- 34) The Contractor should take appropriate and adequate measures for scientific disposal of waste from kitchens and from serving areas, to avoid environmental pollution, otherwise, Rs.100/- per day should be collected from the contractor as fine.
- 35) The Contractor should provide fully clean and protected cool drinking water. The milk and other articles of food should not be allowed to be exposed to dust and flies, but should be stored in proper and in near cupboards to protect from cockroaches etc., insecticides should be sprayed so as to prevent flies and other insects but not on food stuffs.
- 36) The Contractor should provide a separate proper washing place for cleaning dishes, cups etc., used in the business.
- 37) All washes plates, cups etc., should be immersed in building water for two minutes before their use.
- 38) All the persons employed as staff in the canteen should appear before the University Physician for medical examination before employment and at any time they are suspected to be suffering from any disease, the contractor is responsible to arrange for alternative staff. Dining rooms or kitchen rooms or verandas should not be used as sleeping areas for those employed or by any other persons. The contractor shall not employ any unhealthy person or any other person suffering from any contagious or infectious disease on the premises in any capacity until they are certified fit for the duty by the University Physician. **He should not engage child labour**, if he engages he will be solely responsible under child labour prohibition Acts.
- 39) No portion of dining rooms shall be utilized for preparation of dishes. All cooking will take place in the regular kitchen.
- 40) The staff of the canteen should wear clean white dress while they are on duty as approved by the authorities.
- 41) The Contractor shall not put up, nor shall be allowed any person put up any "Pan Shop" at the entrance of the canteen or near the premises. **Nor shall be allowed cigars, cigarettes be sold there.**
- 42) The lessee should arrange for the required cylinders, gas, required for the above equipments at his own expenses. The contractor is responsible for any loss, misuse or damage to the equipment, furniture etc.
- 43) The University will attend to the maintenance of the building such as periodical painting and distemping once in 3 years and annual painting with white cement of the building and other repairs. If any alterations and improvements are to be done, extra rent will be charged as applicable. The upkeep of the building, cleanliness of the building and surroundings rests with the contractor and the contractor should paint the kitchens with white cement once in 6 months.
- 44) The Contractor should display clearly the names of each item with approved rates at the Cash Counter of the Canteen.
- 45) The Contractor should also serve food and snacks to the University Guests and other Visitors staying in the guesthouses on above rates.
- 46) The contractor must ensure that the following stipulations are duly met in running the canteen.
 - m) Utmost cleanliness shall be observed in the various processes of preparing articles of food. No inferior or rotten or damaged articles of adulterated food stuffs should be used in the preparation of articles intended for human consumption.
 - n) Any spoiled or unwholesome articles if detected by the sanitary staff concerned of the University will be seized and destroyed after obtaining orders of the University Physician and no damage will be awarded to the contractor.
 - o) A complaint and suggestions book should always be kept with a copy of the terms and conditions of the contract at the seat of the contractor or his Clerk Manager to enable the customers from University to note their complaints and suggestion therein.

- p) The Contractor should provide doormats of proper size made of galvanized wire coil at each entrance of the contract at the seat of the dining hall or rooms.
- q) Every night after the closure for the day, around 10.30 PM all the floors of the canteen should be washed and cleaned.
- r) The washbasins with taps should be provided in the dining hall for the use of customers.
- s) The staff of the canteen should not use the dining hall for other purposes, including to change their clothes, sleep etc during the working hours.
- t) Smoking in the dining hall and other places is prohibited.
- u) Only Commercial Gas Cylinders have to be used in the canteen.
- v) To maintain the canteen and its premises with neatness and supply of food with hygiene
- w) To shoulder the responsibility of payment of Govt. Taxes if any noticed at a later date
- x) To enrol the membership of the Agency as per Food Control Act


REGISTRAR 13/10/25

Dr.B.R.Ambedkar University, Srikakulam
Registrar

Dr. B.R.Ambedkar University
Etcherla, Srikakulam - 532 410

SIGNATURE OF THE CONTRACTOR
Name and Address